

# Exhibitors Booking Form



www.babydaysshow.co.uk

Baby Days Show | The Village Hotel | Otley Road | Leeds  
Sunday 14th October 2007, 10-5 pm

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Company Name: \_\_\_\_\_

Business Type: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Please tick the following: Exhibiting  Sponsorship

Each display comes with either a 4-foot table at £90 in a 6-foot space, or a 6-foot table at £125 in an 8-foot space, white clothed table and two chairs. Exhibitors will need to provide their own sales material, display boards, extension leads and extra lighting. Please highlight your requirements below:

- I request a 4 / 6 foot table.
- I will / will not require electricity supply.
- I will / will not be bringing additional display stands.
- I will / will not require a tablecloth.

N.B. All display stands must be behind your table within your allocated space.

Additional requirements or queries:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing this form you have read and agreed the terms and conditions below.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to: Mrs Hannah Bullock, 5 Vesper Gate Mount,  
Kirkstall, Leeds LS5 3NL.**

**Enquiries: Hannah 0113 2177786 / 07870686837 or Jo 0113 3910578 /  
07776 033135**

Please make cheques payable to: MacKenzie Green Events

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[www.babydaysshow.co.uk](http://www.babydaysshow.co.uk)



## Terms and Conditions

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- To secure a stand please return the booking form with full payment to Mrs. Hannah Bullock, 5 Vesper Gate Mount, Kirkstall, Leeds, LS5 3NL.
- Cheques made payable to Mackenzie Green Events for either £90 for a 4-foot table or £125 for a 6-foot table.
- Confirmation will be sent on receipt of payment.
- The positioning of exhibitors is at the discretion of Mackenzie Green Events.
- Exhibitors will have access to the rooms from 8am and are requested to be set up by 9.30am.
- Exhibitors will be responsible for any damage they cause to equipment and/or furnishings belonging to the venue.
- Exhibitors are not permitted to attach sales materials to the walls.
- Exhibitors must leave their stand space in a tidy condition, removing all litter.
- Exhibitors are requested not to pack up before the day's completion time.
- You may cancel your booking by written confirmation to Hannah Bullock. Your booking fee will be returned to you minus a £10 administration fee. Confirmation must be received no later than 21 days prior to the event or the booking fee will not be returned.
- If the event is cancelled by Mackenzie Green Events a full refund will be given.
- Mackenzie Green Events and its employees shall not be liable for any loss, damage, theft or injury to persons or property during the term of this agreement.
- Any information is given to the best of our knowledge but does not constitute any warranty or representation by Mackenzie Green Events, and therefore any mistake or omission does not entitle the exhibitor to cancel their booking.
- The exhibitor shall defend Mackenzie Green Events from, and indemnify it against and liability for injury to persons or property arising from any cause whatsoever in connection with the participation in the exhibition by the exhibitor, their agents, contractors or employees. The exhibitor shall also indemnify Mackenzie Green Events against any claim by any contractor or agent, appointed by the organizers arising out of the failure of the exhibitor, their agents, contractors, or employees to perform in any way, any contract entered into with such contractors or agents.